

**FFURFLEN MANYLION POLISI**  
**POLICY IDENTIFICATION FORM / FRONTSHEET**

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| TEITL Y POLISI:<br><i>POLICY TITLE:</i>   | Quality Policy  |
| UWCH-GYFARWYDDWR A CHYFRIFOLDEB:<br><i>RESPONSIBLE EXECUTIVE DIRECTOR:</i>      | Kath Coughlin   |
| PWRPAS:<br><i>PURPOSE:</i>  | The purpose of Grŵp Llandrillo-Menai's Quality Policy is to inform staff, learners and other stakeholders of the guiding principles of the Grŵp's quality strategies and systems (known collectively as the "Quality Framework"). |
| EFFAITH AR DDWYIEITHRWYDD:<br><i>IMPACT ON BILINGUALISM:</i>                    | N/A   |
| EFFAITH AR DDWYIEITHRWYDD:<br><i>IMPACT ON EQUALITY:</i>                        | N/A   |
| EFFAITH AR GYNALIADWYEDD:<br><i>IMPACT ON SUSTAINABILITY:</i>                   | N/A   |
| ARGYMHELLIAD:<br><i>RECOMMENDATION:</i>   | To approve  |
| CYFATHREBU:<br><i>COMMUNICATION:</i>  | Grŵp Portal   |
| PWLLGOR / GRŴP MONITRO:<br><i>COMMITTEE / GROUP RESPONSIBLE FOR MONITORING:</i> | Tîm Strategol, CSSC and Board   |
| CYMERADWYWYD GAN (A'R DYDDIAD):<br><i>APPROVED BY (AND DATE):</i>               | Tîm Strategol – 08/11/2021<br>CSSC – TBC<br>Board – 09/12/2021  |
| DYDDIAD ADOLYGU<br><i>REVIEW DATE CYCLE:</i>                                    | Bi-Annually - Next review in 2023   |

## Quality Policy

### Purpose of the Policy

The purpose of Grŵp Llandrillo-Menai's Quality Policy is to inform staff, learners and other stakeholders of the guiding principles of the Grŵp's quality strategies and systems (known collectively as the "Quality Framework").

### Policy Statement

Grwp Llandrillo-Menai is committed to continuous improvement and the pursuit of excellence in all aspects of its activity. This policy contributes to the Grŵp's Mission by publicising the Grŵp's commitment to continuous improvement at all levels and by setting out the key processes and principles which will guide and support the implementation of the Grŵp Quality Framework.

### Implementation

To fulfil our aim of achieving excellence, within Grŵp Llandrillo-Menai we are committed to the following:

#### Overarching Principles

- Inclusivity, by providing opportunities for, and empowering staff to be involved in the Grŵp self-assessment processes at all appropriate levels
- Integrating bilingualism into all quality processes in order to further develop bilingual provision and a bilingual ethos within the Grŵp
- Providing a framework of accountability which clearly identifies roles, responsibilities and reporting arrangements in relation to the quality of the Grŵp's provision
- Developing a recognition that all staff contribute to the quality culture of the Grŵp and providing channels for staff to contribute their views and ideas
- Fostering a dynamic and innovative culture of continuous improvement through supporting the development of new ideas and initiatives
- Provide consistent high quality learning experiences which ensure that learners are stretched and challenged to achieve their target grade and qualifications

#### Self-assessment

- Ensuring that self-assessment is an honest, open and realistic process, which is effective in identifying areas of excellence and development needs
- Ensuring that all self-assessment processes are subject to rigorous moderation and that constructive feedback is provided to those who contribute to the process
- Ensuring that self-assessment leads to the development of SMART quality improvement plans with clear outcomes, ownership of actions and challenging deadlines

### **Action Planning and Monitoring**

- The identification and development of comprehensive performance indicators, linked to relevant comparators and benchmarks, which seek to ensure that measurable improvements are realised year on year with the aim of becoming the best in class
- Facilitating access to timely performance data through the exploitation of the latest technologies which are fast and user-friendly
- Monitoring and measuring progress towards improvement against actions identified through self-assessment and performance indicator targets and the development of appropriate strategies to ensure that actions are fulfilled and targets met

### **Quality Improvement**

- Providing appropriate mechanisms for supporting areas of underperformance in order to raise standards e.g. through coaching and mentoring
- Exploiting opportunities for the sharing of best practice throughout the Grŵp
- Ensuring that the Learner Voice plays a key role within the quality framework though systematically eliciting learner views and taking action to respond to them
- Encouraging feedback from the Grŵp's customers and stakeholders, ensuring that effective complaints and appeals procedures are well publicised and utilised
- The development of clear and accessible quality procedures and documentation which are fit for purpose without being overly bureaucratic
- Communicating regularly and openly to staff and customers on Grŵp performance standards
- Ensuring that staff possess the appropriate skills and attributes to perform to the highest standards
- Reviewing the Quality Framework on an on-going basis in order to ensure that it remains relevant and effective

### **Monitoring and Impact Measurement**

The effectiveness of the Quality Framework will be subject to ongoing monitoring by the Grŵp Tim Polisi and Grŵp Llandrillo-Menai Corporation's Curriculum, Students and Standards Committee. The criteria for judging effectiveness will be success in meeting Grŵp targets and performance indicators as measured year on year against sector benchmarks.

Success in meeting these criteria will also inform the annual review of the Quality Framework and this Quality Policy will be developed/amended accordingly.

### **Publication of Policy**

This policy will be made publicly available bilingually on the Grŵp website and will be available to all members of staff via the Grŵp intranet.

### **Quality Framework**