



## Education Maintenance Allowance (EMA)

### EMA Agreement Form 2021/22

This is your Learning Agreement form.

School/College name

Student name

Student date of birth

Day	Month	Year
<input type="text"/>	<input type="text"/>	<input type="text"/>

Customer Reference Number

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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Additional information

### Student Agreement

Please read this agreement carefully

We can only progress your application for EMA if your school or college has confirmed that you have signed and dated this agreement.

- I confirm that the information I have previously submitted is still correct and that I have notified any changes thereto in accordance with my original application terms.
- I understand that any attempt to dishonestly obtain EMA shall be treated as fraud and may result in criminal and/or civil proceedings against me.
- I understand that as part of the EMA, the information which I have provided maybe subject to review as part of a sample check.

### Preferred correspondence language

What language would you like us to use when we communicate with you?

English

Welsh

### Consent to share

Do you consent to your school or college sharing your information with your parent(s)/guardian(s) or partner?

Yes

No

### Extenuating Circumstances

Are you currently aware of any extenuating circumstances that may affect your attendance (for example, you help to provide care for a family member who is ill or disabled)?

Yes

No

You should inform your college if you become aware at any time of extenuating circumstances that may affect your attendance.

### Course Details

Now turn to the next page

## Attendance Criteria

## School/College checklist

**This must be completed by the school/college to confirm that:**

- You have explained to the student how the EMA scheme works, including attendance and achievement monitoring.
- You have explained to the student that they'll start getting their EMA payments when you confirm that they've signed their EMA Agreement.
- You will confirm that the student has signed their EMA Agreement on the Learning Centre Portal.
- You will confirm the students attendance on the Learning Centre Portal weekly.

<b>Student</b>							
Your full name (in BLOCK CAPITALS)	<input style="width: 90%;" type="text"/>						
Your signature	<input style="width: 40%;" type="text"/> Today's date <table border="1" style="display: inline-table; vertical-align: middle;"><tr><td>Day</td><td>Month</td><td>Year</td></tr><tr><td><input type="text"/><input type="text"/></td><td><input type="text"/><input type="text"/></td><td><input type="text"/><input type="text"/><input type="text"/><input type="text"/></td></tr></table>	Day	Month	Year	<input type="text"/> <input type="text"/>	<input type="text"/> <input type="text"/>	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
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<b>School/College</b>							
Your full name (in BLOCK CAPITALS)	<input style="width: 90%;" type="text"/>						
Your signature	<input style="width: 40%;" type="text"/>						
Job Title	<input style="width: 40%;" type="text"/> Today's date <table border="1" style="display: inline-table; vertical-align: middle;"><tr><td>Day</td><td>Month</td><td>Year</td></tr><tr><td><input type="text"/><input type="text"/></td><td><input type="text"/><input type="text"/></td><td><input type="text"/><input type="text"/><input type="text"/><input type="text"/></td></tr></table>	Day	Month	Year	<input type="text"/> <input type="text"/>	<input type="text"/> <input type="text"/>	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
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