Noder: Mae cyfeiriadau at "ni" yn yr hysbysiad hwn yn cyfeirio at y sefydliad addysg uwch rydych yn rhan ohono.

Hysbysiad ar Gasglu Manylion gan Fyfyrwyr

AROLYGON MYFYRWYR A'R RHAI SYDD NEWYDD ADAEL

o Fyfyrwyr ac arolygon o gyllid myfyrwyr, a hynny ar ran rhai o'r sefydliadau a nodir isod o dan y pennawd Pwrpas
'Efallai y caiff eich manylion cyswllt eu rhannu â chontractwyr arolygon ar gyfer dibenion yr Arolwg Cyn eu dileu.
<https://www.ipsos-mori.com/researchspecialisms/socialresearch/specareas/highereducation/nss.aspx>

Wedi i chi raddio, efallai y byddwn yn cysylltu â chi ac yn gofyn i chi lenwi un neu ragor o arolygon i ddeilliannau addysg uwch a'r hyn sydd wedi digwydd i chi ar ôl i chi raddio. Gall yr arolygon hyn gael eu cynnal gennym ni neu gan sefydliad arbenigol arall a gontractiwyd i'r pwrpas hwn. Os bydd sefydliad arbenigol yn cael ei ddefnyddio bydd y sefydliad hwnnw'n derbyn eich manylion cyswllt, ond nid fydd ond yn eu defnyddio i bwrpas gofyn i chi gwblhau'r arolwg, cyn eu dileu. Efallai y cysylltir â chi'n ogystal fel rhan o archwiliad i wirio ein bod ni neu unrhyw sefydliad a gontractiwyd wedi cynnal yr arolygon hyn yn gywir.

Os nad ydych yn dymuno cymryd rhan yn yr arolygon hyn, rhowch wybod i ni.

CYFLWYNO EICH GWYBODAETH I'R ASIANTAETH YSTADEGAU ADDYSG UWCH (HESA) [1]

'Bob blwyddyn byddwn yn anfon peth o'r wybodaeth sydd gennym amdanoch i HESA ("eich gwybodaeth HESA"). HESA yw'r ffynhonnell ddata swyddogol ar gyfer data am brifysgolion, colegau addysg bellach, darparwyr addysg uwch eraill a chyrsiau addysg uwch cydnabyddedig a ddarperir gan sefydliadau addysg bellach yn y Deyrnas Unedig www.hesa.ac.uk. HESA sy'n casglu'r gronfa ddata y cedwir eich gwybodaeth HESA ynddi ac sy'n gyfrifol am y gronfa ddata honno. Mae HESA yn elusen gofrestredig sy'n gweithredu'n ddielw. Mae HESA yn defnyddio eich gwybodaeth ar gyfer ei dibenion ei hun. Mae HESA hefyd yn rhannu eich gwybodaeth â sefydliadau eraill. Gall godi tâl ar sefydliadau eraill y mae'n darparu gwasanaethau a data iddynt. Gall defnydd HESA o'ch gwybodaeth HESA gynnwys cysylltu'r wybodaeth â gwybodaeth arall, fel y disgrifir isod. Caiff gwybodaeth HESA ei chadw am gyfnod amhenodol gan HESA i ddibenion ymchwil ystadegol. Rhaid i ddefnydd HESA o bob gwybodaeth gydymffurfio â Deddf Diogelu Data 1998 www.legislation.gov.uk/ukpga/1998/29/contents.
<http://www.legislation.gov.uk/ukpga/1998/29/contents>

Gwybodaeth Sensitif

Os rhowch wybodaeth inni am eich statws o ran anabledd, ethnigrwydd, tueddiadau rhywiol, ail-bennu rhyw neu grefydd, gall y rhain gael eu cadw yng Nghofnod Myfyrwyr HESA er mwyn cynorthwyo i fonitro cyfle cyfartal ac i ddileu gwahaniaethu anghyfreithlon yn unol â'r Ddeddf Cydraddoldeb.

Cedwir peth gwybodaeth sensitif arall i hwyluso ymchwil i ddarparu mynediad teg i addysg uwch, er enghraifft, gwybodaeth sy'n nodi a ydych yn fyfyriwr sy'n gadael gofal.

Os ydych wedi'ch cofrestru gyda darparwr addysg uwch yn Lloegr a gaiff ei reoleiddio gan HEFCE bydd eich gwybodaeth HESA yn cynnwys manylion unrhyw gymorth ariannol yr ydych yn ei dderbyn gennym.

Ni fydd eich gwybodaeth sensitif yn cael ei defnyddio i wneud penderfyniadau amdanoch.

Pwrpas casglu eich gwybodaeth HESA

Defnyddir eich gwybodaeth HESA gan gynnwys gwybodaeth gysylltiedig at bedwar pwrpas cyffredinol:

Pwrpas 1 - Swyddogaethau Cyhoeddus

Ystadegau a data addysgol

,,

Defnyddir eich gwybodaeth HESA gan rai cyrff i'w cynorthwyo i gyflawni eu swyddogaethau cyhoeddus yng nghyswllt addysg yn y DU. Mae'r cyrff hyn yn gyd-reolwyr ar eich gwybodaeth HESA, yn unol â thelerau'r Ddeddf Gwarchod Data (mae'r ddolen hon yn egluro beth yw ystyr hyn ico.org.uk/for-organisations/guide-to-data-protection/key-definitions/). Gall y cyrff hyn gynnwys: <https://ico.org.uk/for-organisations/guide-to-data-protection/key-definitions/>

- Yr Adran Busnes, Arloesi a Sgiliau
- Llywodraeth Cymru
- Llywodraeth yr Alban
- Yr Adran Cyflogaeth a Dysgu, Gogledd Iwerddon
- Cyngor Cyllido Addysg Uwch Lloegr
- Cyngor Cyllido Addysg Uwch Cymru
- Cyngor Cyllido Addysg Bellach ac Uwch yr Alban
- Yr Adran Addysg
- Cynghorau Ymchwil
- Yr Asiantaeth Cyllido Addysg
- Yr Asiantaeth Cyllido Sgiliau
- Y Coleg Cenedlaethol ar gyfer Addysgu ac Arweinyddiaeth
- Cyrff sy'n rhan o'r Gwasanaeth Iechyd Cenedlaethol a sefydliadau sy'n gweithio gyda hwy, e.e. Addysg Iechyd Lloegr
- Y Cyngor Meddygol Cyffredinol
- Y Swyddfa dros Fynediad Teg
- Asiantaeth Sicrhau Ansawdd ar gyfer Addysg Uwch

ac unrhyw gyrff a fo'n eu holynu. Gall y cyrff hyn gadw'r wybodaeth HESA am gyfnod amhenodol ar gyfer dibenion ystadegol, neu am gyfnod penodol gan ddibynnu ar delerau eu cytundeb â HESA ar rannu gwybodaeth.

Defnyddiau eraill

Yn ogystal, gall rhai cyrff sy'n rheoli data ddefnyddio eich gwybodaeth HESA i'w cynorthwyo i gyflawni swyddogaethau cyhoeddus nad ydynt yn gysylltiedig ag addysg. Gall y defnyddiau hynny gynnwys y canlynol:

- Gwaith gan y Swyddfa Ystadegau Cenedlaethol, Cofnodion Cenedlaethol yr Alban, ac Asiantaeth Ystadegau ac Ymchwil Gogledd Iwerddon ar fesur lefelau poblogaeth a mudo.
- Gwaith gan y Swyddfa Archwilio Genedlaethol ar fonitro gwariant cyhoeddus.
- Gwaith Swyddogion Cofrestru Etholiadol ar fonitro cywirdeb cofrestri etholiadol.

Pwrpas 2 - Defnyddiau Gweinyddol

Canfod ac atal twyll- gall eich gwybodaeth HESA gael ei defnyddio i archwilio ceisiadau am arian cyhoeddus, cyllid myfyrwyr ac i ganfod ac atal twyll.

Dysgu blaenorol - os ydych wedi'ch cofrestru gyda darparwr addysg uwch yn Lloegr: Gall Cyngor Cyllido Addysg Uwch Lloegr (HEFCE) rannu eich cofnodion addysgol blaenorol, gan gynnwys gwybodaeth HESA a gyflwynwyd gan sefydliadau eraill, er mwyn pennu natur unrhyw astudiaethau AU blaenorol, gan gynnwys lefelau eich cymwysterau presennol. Gall hyn gael ei ddefnyddio i ddod i benderfyniad ar y ffioedd y mae gofyn i chi eu talu neu'r gefnogaeth sydd ar gael i chi neu p'un a oes lle ar gael i chi astudio gyda ni.

Ni fydd eich gwybodaeth HESA yn cael ei defnyddio i wneud penderfyniadau amdanoch nad ydynt yn ymwneud â'r defnyddiau a amlinellir o dan Bwrpas 2.

Pwrpas 3 - Cyhoeddiadau HESA

'Mae HESA yn defnyddio eich gwybodaeth i gynhyrchu a chyhoeddi gwybodaeth ac ystadegau. Ymysg y rhain mae cyhoeddiadau Ystadegau Cenedlaethol (www.statisticsauthority.gov.uk/national-statistician/types-of-official-statistics) a gwasanaethau ymchwil a gwybodaeth fusnes ar-lein. Bydd HESA yn gofalu ymlaen llaw nad oes modd adnabod unigolion o'r data a brosesir at Ddiben 3. <http://www.statisticsauthority.gov.uk/national-statistician/types-of-official-statistics>

Pwrpas 4 - Cyfle cyfartal, ymchwil, newyddiaduriaeth a dulliau prosesu eraill lle ceir budd dilys

Gall HESA a'r rheolwyr data eraill a restrwyd (gweler Pwrpas 1) hefyd gyflenwi data i drydydd parti lle ceir budd dilys o wneud hynny.
Mae enghreifftiau o ddefnyddio data i'r diben hwn yn cynnwys:

- Monitro cyfle cyfartal
- Ymchwil - Gall hyn fod yn ymchwil academaidd, ymchwil fasnachol neu'n ymchwil ystadegol arall sydd er budd y cyhoedd
- Newyddiaduraeth – Lle byddai'r cyhoeddiad dan sylw er budd y cyhoedd e.e. tablau cynghrair
- Darparu gwybodaeth at ddefnydd myfyrwyr a darpar fyfyrwyr

Mae defnyddwyr y gellir cyflenwi data iddynt at Bwrpas 4 yn cynnwys:

- Cyrff yn y sector addysg uwch
- Darparwyr addysg uwch
- Ymchwilwyr academaidd a myfyrwyr
- Sefydliadau masnachol (e.e. cwmnïau recriwtio, darparwyr tai, y rhai sy'n cyflogi graddedigion)
- Undebau
- Cyrff anllywodraethol ac elusennau
- Cyrff llywodraethol lleol, rhanbarthol a chenedlaethol
- Newyddiadurwyr

Mae gwybodaeth a gyflenwir gan HESA i drydydd parti yn unol â Phwrpas 4 yn cael ei darparu o dan gontractau syn gofyn am beidio ag adnabod unigolion o'r data a gyflenwir. Ceir copi o gytundeb HESA ar gyflenwi data ar www.hesa.ac.uk/bds-details#e. <https://www.hesa.ac.uk/bds-details>

Gall gwybodaeth HESA ar fyfyriwr gael ei chysylltu â gwybodaeth gan ysgol a / neu goleg addysg bellach a'i chyflenwi i ymchwilwyr. Ceir copi o'r Cytundeb HESA ar gyflenwi data cyswllt am ddisgyblion o ysgolion yn Lloegr ar www.gov.uk/government/collections/national-pupil-database

Cysylltu eich gwybodaeth HESA a gwybodaeth arall

Fel y nodir uchod, pan fo HESA a'r sefydliadau a gwmpesir gan Bwrpas 1 yn defnyddio eich gwybodaeth HESA fe all hyn gynnwys cysylltu gwybodaeth HESA â gwybodaeth arall, er enghraifft:

- Data UCAS
- Data'r Arolwg Cenedlaethol o Fyfyrwyr
- Data gan Ysgolion a Cholegau Addysg Bellach
- Data'r Cwmni Benthyciadau i Fyfyrwyr
- Data Cyrff Dyfarnu Cymwysterau
- Data ar Gyflogaeth, Trethi a Budd-daliadau. (Ceir canllawiau ar y defnydd o gofnodion HESA a gysylltir â data ar Gyflogaeth, Trethi a Budd-daliadau ar: //www.gov.uk/government/publications/longitudinal-education-outcomes-study-how-we-use-and-share-data)

Pan fo HESA yn darparu gwybodaeth o'ch cofnod HESA i drydydd parti o dan Bwrpas 4, gall y trydydd parti gael caniatâd i gysylltu'r wybodaeth HESA â gwybodaeth arall a gedwir ganddo. Caiff pob cais o'r fath am ganiatâd ei ystyried yn unigol. Nid yw ond yn cael ei roi os yw'r cysylltu yn unol â'r dibenion a amlinellir ym Mhwrpas 4 ac yn amodol ar beidio â defnyddio'r cysylltu i adnabod unigolion.

Gwybodaeth ar gyrchfannau i ysgolion a cholegau - Os aethoch chi i ysgol neu goleg yn Lloegr gall data cyswllt gael ei ddatgelu i'ch ysgol neu goleg diwethaf (neu'r corff sy'n ei olynu) ac i Ofsted i'w galluogi i asesu deilliannau addysg uwchradd.

COFNOD HESA O HYFFORDDIANT CYCHWYNNOL ATHRAWON ("ITT")

Os ydych ar gwrs ITT neu EYITT gyda darparwr addysg uwch yn Lloegr bydd HESA yn casglu gwybodaeth ychwanegol amdanoch a'i ddarparu i'r Coleg Cenedlaethol ar gyfer Addysgu ac Arweinyddiaeth (NCTL).

Mae cyrsiau ITT neu EYITT yn arwain at Statws Athro Cymwysedig (QTS) neu Statws Athro Blynyddoedd Cynnar (EYTS) .

Mae'r Coleg Cenedlaethol ar gyfer Addysgu ac Arweinyddiaeth yn asiantaeth weithredol ar ran yr Adran Addysg ac ar gyfer dibenion Deddf Diogelu Data 1998 mae'r Adran Addysg a HESA yn rheolwyr data ar y cyd o'r cofnod ITT. Bydd NCTL yn prosesu eich data personol er mwyn gweinyddu a monitro cynlluniau hyfforddiant cychwynnol athrawon, gan gynnwys dyrannu cyfeirnodau athrawon. Bydd NCTL yn cysylltu â chi i gadarnhau eich cyfeirnod athro ac unrhyw ddyfarniad pellach o statws athro cymwysedig. Gall NCTL rannu ei ddata personol â ni, ei bartneriaid a'i gontractwyr, gan gynnwys cyflogwyr, asiantaethau cyflogi, Ofsted, Pensiynau Athrawon Capita a'r Adran Busnes, Arloesi a Sgiliau, i'r pwrpas hwn a gall ei gysylltu â ffynonellau gwybodaeth eraill amdanoch.

YNGLŶN Â HYSBYSIAD HESA AR GASGLU MANYLION GAN FYFYRWYR

Caiff Hysbysiad HESA ar Gasglu Manylion gan Fyfyrwyr ei adolygu'n gyson. Mae'r fersiwn diweddaraf i'w weld ar www.hesa.ac.uk/fpn. Gall mân ddiweddariadau i'r Hysbysiad ar Gasglu Manylion gan Fyfyrwyr (gan gynnwys newidiadau i enwau sefydliadau ac eglurhad ar ddibenion a nodwyd ynghynt) ddigwydd ar unrhyw adeg. Ni cheir diweddariadau o bwys (megis diben neu ddefnydd gweinyddol newydd) yn amlach nag unwaith y flwyddyn. <http://www.hesa.ac.uk/fpn>

EICH HAWLIAU

I gael rhagor o wybodaeth am ddiogelu data a'ch gwybodaeth HESA ewch i www.hesa.ac.uk/dataprot. Os oes gennych gwestiynau ynghylch sut mae'ch gwybodaeth HESA yn cael ei ddefnyddio cysylltwch â data.protection@hesa.ac.uk. O dan Ddeddf Diogelu Data 1998 mae gennych yr hawl i gael mynediad i'r wybodaeth mae HESA yn ei chadw amdanoch. Bydd rhaid i chi dalu ffi fechan am hyn. Os ydych yn meddwl bod problem ynghylch y ffordd mae HESA yn trin eich data, mae gennych hawl i gyflwyno cwyn i Swyddfa'r Comisiynydd Gwybodaeth: https://ico.org.uk/. <https://ico.org.uk/>

Note: Reference in this notice to “we” and “us” refers to the higher education provider which you attend.

Student Collection Notice

STUDENT AND LEAVER SURVEYS

Your contact details may be passed to survey contractors to carry out the National Student Survey (NSS) and surveys of student finances, on behalf of some of the organisations listed below under Purpose 1. These organisations and their contractors will use your details only for that purpose, and will then delete them.

After you graduate we may contact you to ask you to complete one or more surveys into the outcomes of higher education and your activities after graduation. These surveys may be undertaken by us or by another specialist organisation contracted for that purpose. If a specialist organisation is used that organisation will receive your contact details, but will only use your details for the purpose of asking you to complete the survey, and will then delete them. You may also be contacted as part of an audit to check that we or any contracted organisation have undertaken these surveys properly.

If you do not want to take part in any of these surveys, please let us know.

SUBMISSION OF YOUR INFORMATION TO THE HIGHER EDUCATION STATISTICS AGENCY (HESA) [1]

Every year we will send some of the information we hold about you to HESA (“your HESA information”). HESA is the official source of data about UK universities, higher education colleges, alternative HE providers, and recognised higher education courses taught at further education institutions in Wales www.hesa.ac.uk. HESA collects, and is responsible for, the database in which your HESA information is stored. HESA is a registered charity and operates on a not-for-profit basis. HESA uses your HESA information itself for its own purposes. HESA also shares information from your HESA information with third parties. It may charge other organisations to whom it provides services and data. HESA's use of your HESA information may include linking information from it to other information, as described further below. HESA information is retained indefinitely by HESA for statistical research purposes. All uses of HESA information must comply with the Data Protection Act 1998 www.legislation.gov.uk/ukpga/1998/29/contents.

Sensitive information

If you give us information about your disability status, ethnicity, sexual orientation, gender reassignment or religion these may be included in your HESA information and used to assist with monitoring equality of opportunity and eliminating unlawful discrimination in accordance with the Equality Act. Some other sensitive information is used to enable research into the provision of fair access to higher education, for example information as to whether you are a care leaver.

If you are enrolled at a higher education provider in England regulated by the Higher Education Funding Council for England your HESA information will include details of any financial support you may receive from us.

Your sensitive information will not be used to make decisions about you.

Purposes for collecting your HESA information

Your HESA information including linked data is used for four broad purposes:

[1] Higher Education Statistics Agency Ltd is a company limited by guarantee, registered in England at 95 Promenade, Cheltenham, GL50 1HZ.
Registered No. 2766993. Registered Charity No. 1039709. Certified to ISO 27001. The members are Universities UK and GuildHE.

Purpose 1 - Public functions

Education statistics and data

Your HESA information is used by some organisations to help carry out public functions connected with education in the UK. These organisations are data controllers in common of your HESA information under the terms of the Data Protection Act (this link explains what this means ico.org.uk/for-organisations/guide-to-data-protection/key-definitions/). Such organisations may include:

- Department for Business, Innovation and Skills
- Welsh Government
- Scottish Government
- Department for the Economy, Northern Ireland
- Higher Education Funding Council for England
- Higher Education Funding Council for Wales
- Scottish Further and Higher Education Funding Council
- Department for Education
- Research Councils
- Education Funding Agency
- Skills Funding Agency
- National College for Teaching and Leadership
- National Health Service bodies and organisations working with them e.g. Health Education England
- General Medical Council
- Office For Fair Access
- Quality Assurance Agency for Higher Education

and any successor bodies. These bodies may retain HESA information indefinitely for statistical research purposes, or for fixed terms depending on the terms of their data sharing agreements with HESA.

Other uses

Your HESA information may also be used by some organisations who are also data controllers in common to help carry out public functions that are not connected with education. Such uses may include the following:

- Measurement of population levels and migration by the Office for National Statistics, National Records of Scotland and the Northern Ireland Statistics and Research Agency
- Monitoring of public expenditure by the National Audit Office
- Monitoring of the accuracy of electoral registers by Electoral Registration Officials.

Purpose 2 - Administrative uses

Fraud detection and prevention - Your HESA information may be used to audit claims to public funding and student finance, and to detect and prevent fraud.

Previous study - If you are enrolled at a higher education provider in England: The Higher Education Funding Council for England (HEFCE) may share your previous education records with us, including HESA information submitted by other institutions, to determine the nature of any prior higher education study, including your current qualifications. This may be used to make decisions about the fees you are required to pay, the support available to you or the availability of a place for you to study with us.

Your HESA information will not be used to make decisions about you other than for those uses outlined under Purpose 2.

Purpose 3 - HESA publications

HESA uses your HESA information to produce and publish information and statistics. This includes some National Statistics publications (www.statisticsauthority.gov.uk/national-statistician/types-of-official-statistics) and online business intelligence and research services. HESA will take precautions to ensure that individuals are not identified from any information which is processed for Purpose 3.

Purpose 4 - Equal opportunity, research, journalism and other processing in which there is a legitimate interest

HESA and the other data controllers in common (see Purpose 1) may also supply information to third parties where there is a legitimate interest in doing so. Examples of use for this purpose include:

- Equal opportunities monitoring
- Research - This may be academic research, commercial research or other statistical research where this is in the public interest
- Journalism - Where the relevant publication would be in the public interest e.g. league tables
- Provision of information to students and prospective students

Users to whom information may be supplied for Purpose 4 include:

- Higher education sector bodies
- Higher education providers
- Academic researchers and students
- Commercial organisations (e.g. recruitment firms, housing providers, graduate employers)
- Unions
- Non-governmental organisations and charities
- Local, regional and national government bodies
- Journalists

Information supplied by HESA to third parties within Purpose 4 is supplied under contracts which require that individuals shall not be identified from the supplied information. A copy of HESA's current agreement for the supply of information is available at www.hesa.ac.uk/bds-details#e.

HESA student information may be linked to school and/or further education college information and supplied to researchers. A copy of the Agreement for the supply of linked data about pupils from schools in England is available at www.gov.uk/government/collections/national-pupil-database

Linking of your HESA information to other information

As indicated above, where HESA and organisations covered by Purpose 1 use HESA information this may include linking HESA information to other information for example:

- UCAS data
- National Student Survey data
- School and Further Education data
- Student Loans Company data
- Qualification Awarding Bodies data
- Tax, Benefits, and Employment data. (Guidance on the use of HESA records matched to Tax, Benefits and Employment data is available at: https://www.gov.uk/government/publications/longitudinal-education-outcomes-study-how-we-use-and-share-data)

Where HESA provides information from your HESA information to third parties under Purpose 4, the permitted uses of the information by a third party may include linking HESA information to other information held by the third party. Permission for such use is considered on a case by case basis. It is only given where the linking is for the purposes outlined in Purpose 4 and subject to the requirement not to carry out linking to identify individuals.

Destinations information for schools and colleges – If you attended a school or college in England linked data may be disclosed to the last school or college you attended (or its successor body) and to Ofsted to enable them to assess the outcomes of secondary education.

THE HESA INITIAL TEACHER TRAINING RECORD ("ITT")

If you are on an ITT or EYITT course at a higher education provider in England, HESA will collect additional information about you and provide this to The National College for Teaching and Leadership (NCTL).

ITT or EYITT courses are those that lead to Qualified Teacher Status (QTS) or Early Years Teacher Status (EYTS)

NCTL is an executive agency of the Department for Education (DfE) and for the purposes of the Data Protection Act 1998 DfE and HESA are data controllers in common of the ITT record. NCTL will process your personal data for the administration and monitoring of initial teacher training schemes, including the allocation of teacher reference numbers (TRNs). NCTL will contact you to provide confirmation of your TRN and any subsequent award of qualified teacher status. NCTL may share personal data with us, its partners and contractors, including employers, employment agencies, Ofsted, Capita Teachers' Pensions and the Department for Business, Innovation and Skills (BIS), for this purpose and may link it to other sources of information about you.

ABOUT THE HESA STUDENT COLLECTION NOTICE

The HESA Student Collection Notice is regularly reviewed. The most up to date version can be found at www.hesa.ac.uk/fpn. Minor updates to the Student Collection Notice (including organisation name changes and clarification of previously specified purposes) may be made at any time. Major updates (such as a new purpose or administrative use) will be made no more than once per year.

YOUR RIGHTS

For further information about data protection and your HESA information please see www.hesa.ac.uk/dataprot. If you have questions about how your HESA information is used please contact data.protection@hesa.ac.uk. Under the Data Protection Act 1998 you have rights of access to the information HESA holds about you. You will have to pay a small fee for this. If you think there is a problem with the way HESA are handling your data you have the right to complain to the Information Commissioner's Office: https://ico.org.uk/.