



AMGYLCHIADAU LLINIAROL

Os ydych yn dilyn cwrs gradd yn y coleg ac os ydych wedi bod yn sâl neu'n delio â phroblem a gafodd effaith ar eich astudiaethau, gallech fod yn gymwys i wneud cais am Amgylchiadau Lliniarol (ALI).

Gallai hyn olygu cael amser ychwanegol i gyflwyno asesiad neu gael sefyll arholiad yn hwyrach. Mae sawl ffordd y gall y coleg eich helpu.

Cam 1 – siaradwch â'ch athro neu'ch tiwtor personol; dywedwch wrthynt beth sy'n bod a gadewch iddynt eich cynghori.

Cam 2 – os yw'ch tiwtor yn teimlo y byddech yn elwa o wneud cais i'r Panel Amgylchiadau Lliniarol, lawrlwythwch y Ffurflen ALI oddi ar www.gllm.ac.uk/hepolicies

Cam 3 – ar ôl ei llenwi, cyflwynwch eich ffurflen gais (ynghyd â thystiolaeth ategol) i'ch tiwtor mewn pryd ar gyfer cyfarfod nesaf y Panel ALI.

Cam 4 – Bydd y Panel yn edrych ar eich cais ac yn anfon llythyr atoch drwy e-bost a thrwy'r post yn eich hysbysu o'r canlyniad.

Peidiwch byth â phetruso cyn siarad â'ch tiwtor; mae sawl ffordd y gall y coleg eich helpu – ein cenhadaeth yw eich helpu i lwyddo yn eich astudiaethau.

Os oes gennych unrhyw gwestiynau ynghylch y broses amgylchiadau lliniarol, cysylltwch â Emily Jakeman (e.jakeman@gllm.ac.uk) neu Matthew Neale (m.neale@gllm.ac.uk) neu gallwch ddarllen y Polisi ALI sydd ar gael ar www.gllm.ac.uk/hepolicies

Dyddiadau Cyfarfodydd y Panel ALI 2021/22

22nd Hydref, 22nd Tachwedd, 16th Rhagfyr,
19th Ionawr, 11th Chwefror,
3rd Mawrth, 18th Mawrth, 29th Mawrth,
13th Ebrill, 28th Ebrill,
17th Mai, 24th Mai,
7th Mehefin, 23rd Mehefin

Cofiwch gyflwyno'ch cais o leiaf un wythnos cyn i'r Panel gyfarfod. Llenwch bob rhan o'r ffurflen gais, gan gynnwys tystiolaeth ategol

EXTENUATING CIRCUMSTANCES

If you're studying for a Degree at College and have been ill or dealing with a problem that impacted your studies you may be eligible to apply for Extenuating Circumstances (EC).

This could allow you extra time to submit an assessment or sit an exam at a later date. There are many ways the College can help you.

Step 1 - talk to your teacher or personal tutor, tell them what you're going through and see what they advise.

Step 2 - if your tutor feels you would benefit from applying to the Extenuating Circumstances Panel download the EC form at www.gllm.ac.uk/hepolicies

Step 3 - submit your completed application along with supporting evidence to your tutor in time for the next meeting of the EC Panel.

Step 4 - The Panel will review your application and sent you a letter via email and post with an outcome.

Never hesitate to talk with your tutor, there are many ways the College can help you, our mission is to help you succeed in your studies.

If you have questions about the Extenuating Circumstances process contact Emily Jakeman (e.jakeman@gllm.ac.uk) or Matthew Neale (m.neale@gllm.ac.uk). You can read the EC Policy available at www.gllm.ac.uk/hepolicies

EC Panel Meeting Dates 2021/22

22nd October, 22nd November, 16th December,
19th January, 11th February,
3rd March, 18th March, 29th March,
13th April, 28th April,
17th May, 24th May,
7th June, 23rd June

Remember to submit your applications to your Programme Leader / Personal Tutor at least 1 week before the panel. Please fill in all sections of the form and include supporting evidence.