



Busnes@
LlandrilloMenai



Coleg
Llandrillo

Coleg
Menai

Coleg
**Meirion
Dwyfor**

apprenticeships
professional courses
specialist services
short courses
apprenticeships
professional courses
specialist services
short courses

Employer Course Guide

apprenticeships
professional courses
specialist services
short courses
apprenticeships
professional courses
specialist services
short courses



busnes@gllm.ac.uk



08445 460 460



gllm.ac.uk/busnes



WELCOME

Busnes@LlandrilloMenai is the name for the employer engagement service of Grŵp Llandrillo Menai, the parent organisation of Coleg Llandrillo, Coleg Menai and Coleg Meirion-Dwyfor.

We are a one-stop-shop for all your training and development needs as an employer.

We work with you to build the training, development and support packages you need, and ensure that your staff are equipped with the skills and qualifications to enable performance at the highest level. Supporting your employees through training can bring a range of benefits, including:

- Increased productivity
- Reduce staff turnover and costs
- Boosted staff morale
- Improved customer service

This business training guide provides information on the wide range of business and personal development courses available at our campuses across North Wales.

Courses can include training from accounting to construction, and from beauty to care. No matter what your role or organisation, there's something for everyone.

For more information, or to arrange a visit from one of our Advisors, email busnes@gllm.ac.uk, or call 08445 460 460.



TRAINING COURSES

Part-time & Professional Courses

Our professional courses include qualifications from awarding bodies such as The Association of Accounting Technicians (AAT), the Institute of Leadership & Management (ILM), the Chartered Institute of Marketing (CIM) and the Chartered Institute of Personnel and Development (CIPD). These courses are part-time and normally take one year to complete each level.

Short Courses

Short, intensive training courses last less than five days and include training such as emergency first aid, food safety or manual handling.

Apprenticeships

An apprenticeship offers a cost-effective method of recruiting and training skilled employees.

An apprentice develops practical skills, alongside gaining a recognised qualification, to meet the current and future needs of the business. They can also receive support to improve their literacy and numeracy skills.

We currently offer over 40 apprenticeship pathways, from childcare and customer service, to engineering and social media.

Higher Apprenticeships

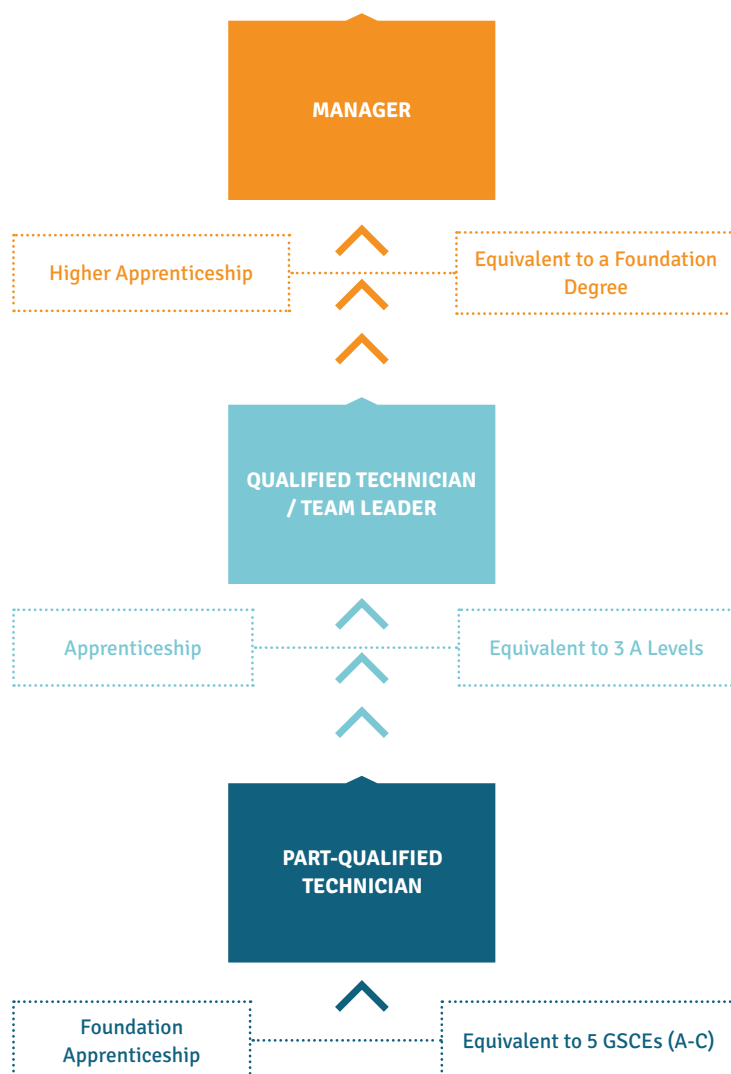
A higher apprenticeship combines on-the-job training with studying towards an industry-recognised high level qualification. It provides an alternative to traditional higher education academic study to develop those talented employees within your organisation who aspire to become the next generation of managers.



For full information on the complete range of courses, including times and dates, as well as the opportunity to book and pay online visit gllm.ac.uk/busnes

THE APPRENTICESHIP JOURNEY

The apprenticeship journey can help support and develop a career, right from technician to manager. Both organisations and employees can fulfil their potential with training at every step of the career ladder.



BUSINESS & MANAGEMENT

We offer a wide range of business, finance, law and management courses up to degree level at our locations across North Wales, designed to meet the needs of aspiring professionals and their employers.



Courses include:

Professional & part-time:

- Accounting (ACCA/AAT)
- Leadership & Management (ILM)
- Marketing (CIM)
- Personnel (CIPD)
- Procurement (CIPS)

Short courses:

- Bookkeeping
- Coaching & Mentoring
- Customer Service
- Employment Law
- Event Management
- Project Management
- Time Management
- Social Media
- Word & Text Processing

Apprenticeships:

- Accountancy
- Business Administration
- Contact Centre
- Customer Service
- Live Events & Promotions
- Management
- Retail
- Social Media & Digital Marketing
- Supply Chain Management

Higher Apprenticeships:

- Accounting
- Business Administration
- Business Innovation & Growth
- Human Resource Management
- Project Management
- Management
- Retail Management
- Social Media & Digital Marketing

THE MANAGEMENT CENTRE

Our Professional Training & Development Team, based at The Management Centre in Bangor, work in partnership with Bangor University to provide industry leading trainers that deliver accredited qualifications to aspiring and senior managers.

Professional qualifications include areas such as accounting (ACCA/AAT), leadership & management (ILM), marketing (CIM), personnel (CIPD) and procurement (CIPS).



Y Ganolfan Rheolaeth

YSGOL BUSNES BANGOR BUSINESS SCHOOL

The Management Centre



Peter Bell

**Catering Manager
Betsi Cadwaladr
University Health Board**

**ILM Level 5 Diploma
in Leadership and Management**

"I really enjoyed the learning experience. The quality of the teaching, along with the opportunity to share and listen to the experiences of other managers from different departments and industries, gave me the knowledge necessary to apply my academic studies to benefit my role."

COMPUTING, IT & MEDIA



Utilising state-of-the art equipment and industry-standard teaching; our computing, IT and media courses are offered at locations across North Wales.



Courses include:

Professional & part-time:

- CISCO Networking
- Microsoft Certified Solutions Associate (MCSA 2012)

Short courses:

- European Computer Driving Licence
- Microsoft Office
- Web Design
- Social Media Training

Apprenticeships:

- IT Users
- IT, Software, Web & Telecoms Professional
- Social Media & Digital Marketing

Higher Apprenticeships:

- IT, Software, Web & Telecoms Professional
- Social Media & Digital Marketing

CONSTRUCTION



Our construction courses run from foundation awards up to degree level. Alongside construction centres across the four counties, we also have Gas Training Centres at our Llangefni and Rhos-on-Sea Campuses.



HEAVY PLANT CENTRE

In partnership with a leading trainer, we now offer a range of specialist heavy plant training programmes at our centre in Llangefni.

Most of these programmes lead to industry accredited qualifications; invaluable in helping businesses compete for key contracts across North Wales in the next decade.

Courses include:

Professional & part-time:

- NEBOSH National Diploma in Occupational Health and Safety

Short courses:

- Fire Safety
- First Aid
- Gas Training
- Health & Safety
- Heavy Plant
- Manual Handling
- Risk Assessment

Apprenticeships:

- Bricklaying
- General Construction
- General Maintenance
- Joinery
- Painting & Decorating
- Plastering
- Plumbing & Heating

Higher Apprenticeships:

- Construction Site Management

ENGINEERING, ELECTRICAL & RENEWABLES

We offer a wide range of electrical, engineering and renewable energy courses. Our Llangefni and Rhos-on-Sea Campuses also have dedicated Renewable Energy Centres to support this growth area.



SPECIALIST CENTRES

Specialist centres at our Rhos-on-Sea and Llangefni Campuses provide cutting edge manufacturing and design consultancy, to help develop ideas and expertise into real marketable products. These include, product design, 3D scanning, manufacturing consultancy, rapid prototyping and training, all using the very latest technology and software.

gllm.ac.uk/innovation



Fiona Grice

RWE Wind Turbine Apprentice

"I am proud to be a girl in a male-dominated industry. I would recommend an engineering course to either gender, it's a great way to build your future."

Courses include:

Short courses:

- Electrical Installation
- Renewable Energy
- Energy Efficiency
- Inspection & Testing
- Wiring Regulations

Apprenticeships:

- Electrical Engineering
- Electrical Installation
- Improving Operational Performance
- Manufacturing Engineering
- Mechanical Engineering
- Power Sector

Higher Apprenticeships:

- Engineering

HAIR & BEAUTY

Our hairdressing and beauty therapy courses take place in industry-standard salons at our campuses across North Wales, using the latest products and techniques.



Courses include:

Short courses:

- Dressing Hair
- Reflexology
- Sports Massage
- Swedish Massage

Apprenticeships:

- Barbering
- Beauty
- Hair
- Nail Technician

Higher Apprenticeships:

- Hairdressing

HEALTH, SOCIAL CARE & CHILDCARE



Ellen Evans
Deputy Manager
Anglesey Nursery

Level 5 Higher Apprenticeship in Leadership & Management (Childcare)

“The Higher Apprenticeship has increased my performance as a deputy manager, made me more effective in my practice, upskilled me and has given me the tools through knowledge, understanding and skills to further develop my staff in the nursery.”

This is a growing sector in the region and the courses offered support the quality levels required by the industry. Our health, social care and childcare courses range from one day qualifications up to degree level, supporting a wide range of career opportunities in North Wales.

Courses include:

Professional & part-time:

- Leadership for Children's Care, Learning and Development (Management) Level 5 Diploma
- Primary Care & Health Management (Diploma) Level 5

Short courses:

- British Sign Language
- Classroom Assistants
- Conflict Resolution
- Counselling
- Defibrillator Training
- First Aid
- Manual Handling
- Medications Training
- Mental Health Awareness
- Safeguarding

Apprenticeships:

- Children's Care, Learning & Development
- Health & Social Care
- Playwork
- Supporting Teaching & Learning in Schools

Higher Apprenticeships:

- Advanced Practice (Social Care/Child Care)
- Childcare Management
- Health & Social Care Management
- Leadership & Management (Social Care/Child Care)



INSTITUTE OF HEALTH & SOCIAL CARE

At the Rhos-on-Sea Campus, learners benefit from training in the state-of-the-art Institute of Health & Social Care, a North Wales centre for high-quality professional training and development for those working in the health and social care sectors.

The bespoke teaching accommodation includes an 8-bedded 'ward' area, counselling training rooms, state-of-the-art IT facilities and classrooms and a small lecture theatre.



HOSPITALITY, CATERING & FOOD MANUFACTURING

Our hospitality and catering courses cover a range of general hospitality skills and also include specialist programmes for those who wish to hone their technical skills in professional cookery.



FOOD TECHNOLOGY CENTRE

The Food Technology Centre was established 1999 and has delivered hundreds of projects for local and national food and drink companies. The Centre includes dedicated processing halls for fresh meat, fish, dairy products and prepared foods; product development test kitchen and an analytical laboratory.

foodtech-llangefni.co.uk

Courses include:

Short courses:

- Butchery
- Cake Decorating
- Cheese Making
- Personal Licence Holders
- Hazard Analysis & Critical Control Points (HACCP)
- Healthier Foods & Special Diets
- Food Safety
- Food Manufacturing

Apprenticeships:

- Cleaning Services
- Hospitality & Catering

Higher Apprenticeships:

- Hospitality Management
- Professional Cookery & Hospitality Supervision

A man with glasses, wearing a dark suit and a blue patterned tie, stands in front of a large, ornate, light-colored building with many windows. He is smiling and has his hands clasped in front of him.

Geoff Lofthouse

General Manager
The Imperial Hotel, Llandudno

“At the Imperial Hotel, we’ve partnered with Busnes@LlandrilloMenai to deliver a wide range of high-quality training to our employees - from food safety to customer service.”

“This training supports our organisation’s aim of delivering a first-class customer service experience and the partnership has seen our hotel gain *World Host Recognised Business Status*.”

“Training really does make the difference.”



LAND-BASED



At the Glynllifon Campus near Caernarfon, we offer a range of land-based courses to help you develop skills and knowledge in a range of associated subjects from chainsaw maintenance to tractor driving. All delivered in our 300 hectares of farmland and woodlands, offering a varied environment with numerous training opportunities.



FFERM GLYNLLIFON

'Fferm Glynllifon' is an innovation hub for beef and pork. Recent investments at the farm include the cattle roundhouse and a state-of-the-art pig unit.

The farm works closely with Farming Connect on innovative schemes and pilot projects, that it is hoped will lead to developments in the wider farming sector.

Courses include:

Short courses:

- Agriculture
- Animal Care
- Chainsaw
- Fencing & Walling
- Forestry
- Land-based Engineering
- Pesticide

Apprenticeships:

- Agriculture
- Veterinary Nursing



MOTOR VEHICLE & WELDING

Our motor vehicle engineering courses are delivered in purpose-built centres which incorporate the latest equipment and rival any leading maintenance and repair centre.

SPECIALIST FACILITIES

Specialist centres, on our Dolgellau, Llangefni and Rhyl Campus, feature the latest equipment, including rolling road and diagnostic assessment facilities, welding and fabrication facilities, USI spray booths, plus hybrid technology and vehicle climate control systems.



Courses include:

Short courses:

- Automotive Technician Accreditation (ATA) qualifications
- Institute of the Motor Industry (IMI) qualifications
- MOT Testing
- Welding

Apprenticeships:

- Automotive Engineering
- Fabrication & Welding
- Vehicle Body & Paint

CONTACT US

Whether it's training for yourself or your employees, our Business Development Advisors are here to help you make the right choice

Working in partnership with you, we'll help identify your training needs and provide information on the wide range of financial support available.

For more information, or to arrange a visit from one of our Advisors, email busnes@gllm.ac.uk, or call **08445 460 460**.

Full information on all our business training courses can be found on our website at gllm.ac.uk/busnes

